



# COMPANY PROFILE



# About Us

Your trusted partner in comprehensive office solutions. From essential stationery in cutting-edge smart workspace technology, we supply everything you need to keep your office productive, connected, and running smoothly. Whether you're a small business or a large enterprise, our wide range of products and services are designed to meet your unique operational needs with efficiency and reliability.

At Havel Sleek Limited, we specialize in providing top-quality office supplies, technology solutions, and facility support services to businesses across all industries. With a strong focus on customer satisfaction, efficiency, and innovation, we aim to be more than just a supplier — we strive to be your long-term business partner.



# OUR VISION

To be the best one stop shop for the provision of Stationery Supplies , IT Services with utmost efficiency and effectiveness all the time.

# OUR MISSION

To empower businesses by delivering reliable, high-quality office solutions that enhance productivity, support seamless operations, and create smarter, more efficient workplaces. We are committed to providing exceptional service, innovative products, and tailored support that help our clients succeed every day.

# OUR CORE VALUES

## **1. Reliability**

We deliver dependable products and services that businesses can trust — on time, every time.

## **2. Customer Focus**

Our clients are at the heart of everything we do. We take time to understand your needs and offer solutions that truly add value.

## **3. Innovation**

From smart workspace technology to modern IT and power backup solutions, we bring innovation to the forefront of your office environment.

## **4. Integrity**

We conduct business with honesty, transparency, and respect — building long-term relationships based on trust.

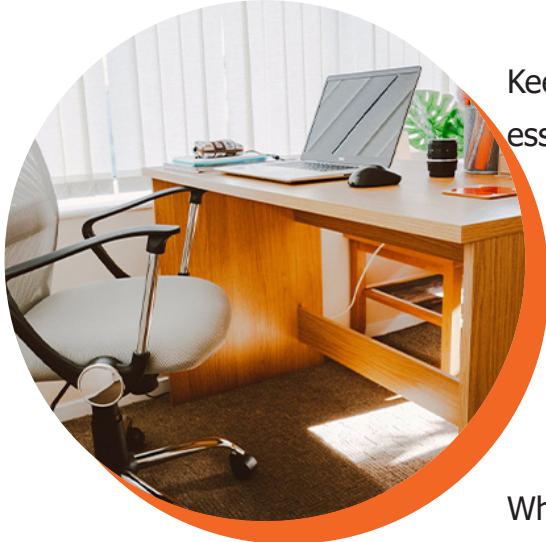
## **5. Excellence in Service**

Our team is dedicated to providing responsive, knowledgeable, and friendly support before, during, and after every sale.

# Our Services

At Havel Sleek Limited, we provide a comprehensive range of office solutions designed to keep your workplace running smoothly and efficiently. From essential stationery to smart workspace technologies, we are your one-stop partner for all office supply and equipment needs.

## 1. Office Stationery



Keep your team productive with our wide selection of everyday office essentials:

- Pens, pencils, markers, and highlighters
- Notebooks, notepads, and planners
- Files, folders, and binders
- Sticky notes, paper clips, staplers, and more
- Essential supplies including calculators and office machines

Whether you're restocking or setting up a new office, we've got the supplies to meet your needs.

## 2. General Office Supplies

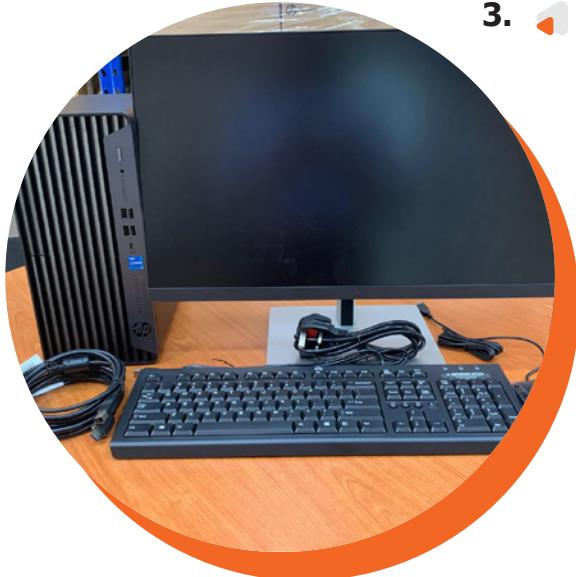


Support a clean, functional workspace with our range of consumables and facility products:

- Kitchen supplies and pantry essentials
- Hand paper towels, toilet paper, and soaps
- Cleaning and maintenance consumables

We ensure that your workplace remains hygienic, well-stocked, and comfortable.

### 3. Computers & Laptops



Equip your office with cutting-edge technology for optimal performance:

- Desktop computers, laptops, tablets, and mobile phones
- Peripherals including monitors, keyboards, mice, and more

Our team helps you choose the right tech to meet your operational needs and budget.

## Our ICT Partners:

 logitech



Microsoft Teams

 zoom

 ribbon

 pexip

 Yealink

 Lenovo

 poly

 DTEN

 UCC





#### 4. Printers & Printing Consumables



Streamline your document management with our high-quality printing solutions:

- Printers and multifunction devices
- Scanners and imaging equipment
- Toners and ink cartridges
- Printer leasing options
- Data storage devices: USB flash drives, external hard drives

We also offer technical support to keep your printing systems operating without interruption.

## 5. Furniture Supply Services



We provide a wide range of high-quality office and institutional furniture tailored to meet the functional, ergonomic, and aesthetic needs of modern workspaces. Our offerings include:

- Executive and Managerial Desks
- Workstations and Partitioned Setups
- Conference and Boardroom Tables
- Reception Counters and Waiting Area Furniture
- Ergonomic Office Chairs and Visitor Seats
- Steel Cabinets, Lockers, and Storage Solutions



# Our Clients



# Our Value Proposition

**"Empowering Your Business with Reliable, High-Performance IT Solutions – Delivered Fast, at Competitive Prices."**

## Wide Product Range

One-stop shop for all IT needs (hardware, software, networking, accessories).

## Fast & Reliable Delivery

Just-in-time inventory for urgent IT requirements.

## Cost-Effective Solutions

Competitive pricing, bulk discounts, and flexible procurement options.

## Expert Technical Support

Dedicated IT specialists for product recommendations and troubleshooting.

**Customized IT Procurement** – Tailored solutions for enterprises, schools, and government agencies.

# Industries we Serve



Healthcare



Education



Manufacturing



Construction



Corporate Offices



NGOs &  
Government

# Our SDGs

## 8 DECENT WORK AND ECONOMIC GROWTH



We support productive, modern workplaces through quality office solutions and reliable services.

## 9 INDUSTRY, INNOVATION AND INFRASTRUCTURE



Our ICT tools, office automation, and power solutions help build resilient, innovative work environments.

## 12 RESPONSIBLE CONSUMPTION AND PRODUCTION



We promote sustainable procurement by offering durable, efficient, and eco-conscious products.



## **CONTACT US**

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